# Grow with Google

## Get Your Local Business on Google Search and Maps

With a Google Business Profile, your business can stand out for free across Google Search and Maps.





First decide how your office and team members will be named - try to fit in a key word or name of business: Example Molly Sims - RE/MAX AT THE LAKE

#### To create and verify a Business Profile:

- 1 Visit <u>google.com/business</u> and search for your address. Click "Add your business" and follow the prompts. You will:
- 2 Enter the name of your business.
- 3 Choose a category.
- 4 Enter your business address. P.O. boxes are not allowed.
- 5 Add a phone number, website, or both.
- To complete verification request a postcard.
   \*you may have a phone or video verification
- 7 Once you receive this postcard by mail, follow the instructions to finalize the verification process.



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# Use a Google Business Profile to engage with customers or find new ones with the features listed below.

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Update this place	e

- 1 Update your Business Profile with current hours, address and phone number.
- 2 Post photos, offers, and news directly on your Business Profile.
- 3 Add attributes to highlight business details like Asian-owned, Black-owned, Disabled-owned, Indigenous-owned, Latino-owned, LGBTQ+ owned, Veteran-owned, and Women-owned.
- 4 Link to bookings for your classes and appointments, including online options.
- 5 Respond to customer reviews to build credibility and loyalty.
- 6 Explore Performance reports to learn how people find and engage with your Business Profile.

### CONTINUE TO:

- ASK FOR REVIEWS
  - **RESPOND TO REVIEWS**
- MAKE UPDATES (LIKE FACEBOOK POSTS)
  - ADD PHOTOS

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